

BLACKPOOL BOCCIA CLUB

CONSTITUTION



1. Name

The club shall be called the Blackpool Boccia Club (hereinafter called the Club).

2. Affiliation

The club will be affiliated with Boccia England and shall maintain close links with the local Authorities, i.e. Blackpool Council (BC) & Wyre Borough Council (WBC) it shall communicate as needed with any individual or body regarded as furthering the purpose and goals of the Club.

3. Aims and Objectives

3.1 The aim of the Club shall be to provide adults with a physical, sensory or learning disability with an equal opportunity to participate in Boccia and social activities and acquire new skills and friends.

3.2 This aim will be achieved through these objectives:

- To seek donations and raise monies in support of the Club's objectives
- To communicate with its members
- To maintain and increase opportunity to participate in sporting and social activities for people with a disability
- To provide the opportunity to experience and excel in competition.
- To liaise with and lobby local government and relevant sports bodies
- To provide the opportunity to socialize

4. Membership

4.1 The Club shall consist of the officers and members. Members include

- Players – a disabled person who takes part in Boccia.
- Volunteers – individuals who support Players to play Boccia and /or the general administration of the club
- Coaches- individuals with relevant qualifications and experience to teach and supervise Boccia sessions.

4.2 Members must have attended a minimum of two sessions in a two-month period to be entitled to vote.

4.3 Membership of the Club shall be open, and not unreasonably restricted on the grounds of sex, race or of political, religious or other opinions, to any adult with a disability, their siblings or friends in the area who is prepared to accept and support the objectives of the Club.

4.4 In accepting membership, a person agrees to abide by the constitution of the Club and the rulings of the Club Executive Committee and conduct rules.

5. Membership Fees

5.1 The Executive Committee shall stipulate membership fees.

5.2 The Executive Committee may decide upon other charges or subscriptions at its discretion

6. Officers

6.1 The officers of the Club shall be Chairperson, Deputy Chair, Secretary, and Treasurer who shall form the Executive Committee.

6.2 The Chair, Deputy Chair, Secretary and Treasurer shall be elected annually at the Club's Annual General Meeting (AGM).

6.3 All officers shall retire annually but shall be eligible for re-election.

6.4 To fulfil its business, the Executive Committee is free to fill any casual vacancy or to add members to the Committee as necessary

7. Finance

7.1 All monies raised by or supplied to, or on behalf of, the Club shall be applied to further the purpose of the Club and for no other purpose.

7.2 The Club Treasurer is responsible for the administration of the finances of the Club, with the support of the Executive Committee and the keeping of proper accounts of all expenditure and income.

7.3 The financial year of the Club shall run from April to March the following year and an audited statement of accounts, up to and including this date, shall be presented at the AGM of the Club.

7.4 The funds of the Club shall be held at a bank or building society account(s) in the name of the Club, and signatories of this account(s) shall be two of the three elected officers, one of which is required to be the treasurer.

8. Meetings

8.1 The Executive Committee shall meet at regular intervals and a minimum of three times per year on dates that it shall itself determine, with as much prior notice as is deemed practicable.

8.2 The Annual General Meeting (AGM) of the Club shall be held every year during the month of May when the annual report of the Executive Committee and the audited statement of accounts up to the end of the financial year shall be presented.

8.3 The Secretary shall give at least fourteen days written notice of the date of an AGM or Extraordinary General Meeting (EGM) to all members.

8.4 The AGM/EGM shall elect such officers of the Club as it may from time to time determine.

8.5 The Secretary shall receive nominations for officers not less than fourteen days prior to the AGM.

Nominations can only be accepted from persons eligible to vote at the AGM. No nominations shall be accepted from the floor of the meeting.

8.6 The dates of the AGM and the Executive Committee meetings shall be determined at the previous meeting. In addition, the Chair may call a meeting when s/he considers it to be needed, or on the written request of at least one member.

8.7 The quorum for Executive Committee meetings shall be two of the four elected officers present.

9. Voting Procedures

9.1 Each member shall be entitled to one vote at an AGM or EGM

9.2 Only individuals appointed to the Executive Committee will have the right to vote at these meeting.

9.3 A motion shall be carried by a simple majority of those present and voting, except when the motion is a constitutional amendment which shall require a two-thirds majority (see 13). The Chair will have the right to make a casting vote in the event of a tie.

10. Property and Assets

10.1 Responsibility for all equipment and resources owned by the Club rests with the committee or any named member to whom specific items may have been entrusted by the committee.

10.2 The Secretary shall compile and maintain a list of such equipment and assets

11. Discipline and Appeals

11.1 The Executive Committee shall have the power to take appropriate disciplinary action against any member deemed to have acted to the detriment of the Club.

11.2 There shall be the right of appeal to the Chair, who shall then set up an Appeal Committee for the purpose, against any decision made by the Executive Committee

11.3 The appeal should normally be considered within 14 days of it being received by the Chair or Secretary.

12. Dissolution Procedures

12.1 In the event of the Club ceasing to exist, and following the discharge of all debts and liabilities, any equipment or assets at the time of dissolution shall be donated to a similar club or charity for the benefit of disabled sports. No member of the club shall obtain any assets from the club. Any remaining assets and equipment shall be handed to use them solely for the benefit of disability sport, such process to be administered by the relevant officers.

12.2 The Club may be wound up on a resolution of the members, passed by a two-thirds majority or members present and eligible to vote at an EGM convened specifically for that purpose upon the

request of 10% of the members of the Club. At least fourteen days' written notice of the meeting and its purpose must be sent to all members.

13. Review of the Constitution

13.1 This Constitution shall be reviewed on an annual basis, normally at the AGM. Amendments or alterations to the Constitution may only be agreed at an AGM or an EGM convened specifically for the purpose and with fourteen days written notice having been given to all members.

13.2 Any amendments to the proposed motion duly proposed and seconded in like manner shall be submitted in writing to the Secretary in sufficient time to enable the AGM/EGM to be called in fourteen days. No resolution involving an amendment to the constitution may be proposed or amended from the floor of a meeting.

13.3 In the event of a proposal for amending the constitution being submitted, the Secretary shall inform the membership of the proposed motion not less than seven days before the AGM.

13.4 Any alteration to the constitution shall require a two-thirds majority of members present and voting. The Chair shall have the casting vote in the event of a tie.

13.5 In the event of any question or matter arising, which is not provided in the constitution, the Executive Committee, whose decision shall be final, shall deal with such question or matter

14. Declaration

The Blackpool Boccia Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

NAME		POSITION	CHAIR
SIGN		DATE	